



**WEST BENGAL MEDICAL SERVICES CORPORATION LTD.**  
(Wholly owned by the Government of West Bengal)  
Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700091.

## **NOTICE INVITING TENDER FOR**

**“Construction of DIPHL(District Integrated Public Health Laboratories) at  
Basirhat District Hospital, Basirhat Health District- HVAC Installation Work”**

**(NIT Reference No. : WBMSCL/NIT-951/2025, Dated – 21/11/2025)**

# WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED

(Wholly Owned by the Government of West Bengal)

Registered Office: Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700091

Phone: 033-4034-0300 ♦ Email: [info@wbmsc.gov.in](mailto:info@wbmsc.gov.in) ♦ website: [www.wbmsc.gov.in](http://www.wbmsc.gov.in)

I.T.B. No. : WBMSCL/NIT-951/2025,

Dated – 21/11/2025

Managing Director, WBMSCL invites sealed bids through electronic tendering (e- Tendering) for “**Construction of DIPHL(District Integrated Public Health Laboratories) at Basirhat District Hospital, Basirhat Health District- HVAC Installation Work**” from the bonafied, resourceful and reliable experienced Contractor in West Bengal.

| Sl. No. | Name of the Work                                                                                                                                      | Estimated Amount (Rs.) | Earnest Money (Rs.) | Cost of Tender documents (Rs.) | Period of Completion | Name & address of The Office                               |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------|--------------------------------|----------------------|------------------------------------------------------------|
| 1       | Construction of DIPHL(District Integrated Public Health Laboratories) at Basirhat District Hospital, Basirhat Health District- HVAC Installation Work | 30,14,485.00           | 60,290.00           | NIL                            | 30(thirty Days)      | Swasthya Sathi, GN-29, Sector-V, Salt Lake, Kolkata-700091 |

## **GENERAL CLAUSE OF NIT :-**

### **TWO BID SYSTEM**

1.0 This NIT is of Two Bid Tender, i) Technical & ii) Financial, both to be submitted concurrently in the portal. The bidders who will be technically qualified in respect to Technical and Financial eligibility/capability criteria specified in the below mentioned subsequent clause can only be permitted to participate in the Financial Bidding.

### **TENDER DOCUMENT**

2.0 In the event of e-filling intending bidder may download the tender document from the website directly by the help of his Digital Signature Certificate & upload the same with other documents along with necessary Earnest Money electronically as mentioned in Cl 14 of NIT. (Details of which has been narrated in “Instruction to Bidders”, i.e. Section A). Where an individual person holds a digital signature certificate in his own name duly issued to him by the company or the firm of which he happens to be director or partner, such individual person either belonging to and appropriate cadre officer of the company or an authorized partner of a firm, shall invariably upload a copy of Registered power of attorney showing clear authorization in his favour, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.

- Dully filled in copies of Section – B (Forms I to V) in prescribed proforma with proper dated signature in the relevant spaces to be uploaded electronically. **Documents in support of the information furnished in Forms I to V must be attached/uploaded for evaluation and the file number & page number has to be indicated in the respective column of the Form.**
- Digitally signed Technical Bid and Financial Bid both to be submitted concurrently in the website <https://wbtenders.gov.in>. Tender Document may be downloaded from the website. Submission of Technical Bid & Financial Bid as per the date and time Schedule stated in Sl. No. 16 of this NIT. The documents submitted by the bidders should be properly indexed.

### **Eligibility Criterion for participation in the tender :-**

#### **3.0 i) Credential :-**

- The prospective bidders shall have satisfactorily completed **AS A SOLE FIRM (NOT as a sub-contractor)** during the last 5 (five) years prior to the date of issue of this NIT at least one similar nature of work under the authority of State/Central Govt., State/Central Gov. undertaking, Statutory/Autonomous Bodies under the statute of the Central/State Government and having a magnitude more than 40 (forty) percent in case of 1<sup>st</sup> call, 30% in case of 2<sup>nd</sup> call, 20% in case of 3<sup>rd</sup> call of the Estimated amount put to tender for intended job.

**OR**

- (b) The prospective bidders shall have satisfactorily completed **AS A SOLE FIRM (NOT as a sub-contractor)** during the last 5(five) years prior to the date of issue of this NIT at least two similar nature of work under the authority of State/Central Gov., State/Central Gov. undertaking, Statutory/Autonomous Bodies under the statute of the Central/State Government having a magnitude each of minimum value of 30 (thirty) percent in case of 1<sup>st</sup> call, 25% in case of 2<sup>nd</sup> call, 15% in case of 3<sup>rd</sup> call of the Estimated amount put to tender for intended job.

**OR**

- (c) The prospective bidders should produce credential **AS A SOLE FIRM (NOT as a sub-contractor)** at least one single running work of similar nature of work which has been completed to the extent of 80% or more (75% in case of 2<sup>nd</sup> call, 70% in case of 3<sup>rd</sup> call) and value of which is not less than the value of 40% (30% in case of 2<sup>nd</sup> call, 20% in case of 3<sup>rd</sup> call) of the estimated amount put to tender of intended job under the authority of State/Central Gov., State/Central Gov. undertaking, Statutory/Autonomous Bodies under the statute of the Central/State Government. **In the credential certificate it should be clearly stated that the work is in progress satisfactorily & also that no penal action has been initiated against the executing agency, i.e. the tenderer.**

**N.B. - a) Estimated amount, Date of completion of project or percentage of physical progress of works for running works, value of works done, Salient feature & nature of work executed is to be mentioned in the Credential Certificate. Payment certificate will not be treated as credential. Credential Certificate issued by competent authority of State/Central Gov., State/Central Gov. undertaking, Statutory/Autonomous Bodies constituted under the statute of the Central / State Government will be taken as credential. However, Credential Certificate issued to sub-contractor by Central or State Govt. undertaking/Govt. Enterprise shall not be accepted.**

- b) Executed value (without contractual percentage) of completed/running work will be taken as credential.**  
**c) Work order of relevant work(s) supported with completion certificate to be submitted.**  
**d) For above mentioned Sl. (a), (b) & (c) - Work Order & Certificate shall be issued by not less than the rank of Executive Engineer or equivalent of a State / Central Government undertaking, Statutory / Autonomous bodies constituted under Central / State statute, on the executed value of completed work will be taken as credential.**

**ii) TECHNICAL PERSONEL**

The prospective bidders shall have full time engaged/appointed in their Pay roll experienced technical personnel, the minimum being one Supervisory licence Holder(part no 1,2,&11), in-case of EI work (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evaluation).

- iii) PAN Card, Valid Professional Tax Receipt Challan for the financial year 2024-25, Trade Licence, Valid GST Registration no. & certificate, Income Tax Acknowledgement Receipt for assessment year 2024-25, is to be submitted with Technical Bid document.
- iv) Registered Unemployed Engineers' Co-operative Societies/ Registered Unemployed Labour Co-operative Societies are required to furnish valid by law, Current Audit Report.
- v) Joint Venture will not be allowed.
- vi) Deleted.
- vii) MOU will not be allowed.
- viii) The partnership firm shall furnish (a) Registration Certificate from Register of firms along with certified copy of Form-VIII issued under Indian Partnership Act, 1932, & (b) partnership deed shall have to be either Notarised / registered from ADSR and the company shall furnish (a) Incorporation Certificate & CIN (b) the Article of Association and Memorandum. (Non Statutory Documents).
- ix) Deleted.
- x) A prospective bidder shall be allowed to participate in the particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all of his/their bids will considered as nonresponsive for that job, without assigning any reason thereof.

And

If individual entity is found to be present in more than one bidding firm for a specific SI as a Proprietor or / and Partner / or POA (Power of Attorney), in that case all the bids of the respective firms containing that particular entity shall be considered as non-responsive.

- xi) **Earnest Money:** - The bidder shall be required to deposit earnest money amounting to

| Sl. no | Name of the Work                                                                                                                                     | Name of the site     | Amount    |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------|
| 1      | Construction of DIPHL(District Integrated Public Health Laboratories) at Basirhat District Hospital, Basirhat Health District-HVAC Installation Work | Basirhat , 24pgs (N) | 60,290.00 |

The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement of this office **wef. 01.09.2016. Necessary Earnest Money will be deposited by the bidder electronically: online - through his net banking enabled bank account, maintained at any bank or: offline - through any bank by generating NEFT/ RTGS challan from the e-tendering portal.** Intending Bidder will get the Beneficiary details from e- tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Earnest Money @2.00% of the estimated amount put to tender have to be submitted. The earnest money of the successful bidder (being converted to security deposit) deposited, will remain under the custody of the department till satisfactory completion of the work in full including extended quantity if ordered for. Besides this, necessary percentages shall be deducted from the progressive bids so as to make it 10% (Ten percent) of the value of work billed for.

4. Constructional Labour Welfare Cess @ 1 % (one percent) of the cost of construction will be deducted from every bill of the selected agency. GST, Royalty & all other Statutory Levy / Cess will have to be borne by the contractor. As the rates in the Schedule of rate are inclusive of GST & Cess as stated above.
5. Deleted.
6. **Bids will remain valid for a period not less than 120 days (One Hundred Twenty days) from the date of opening of the financial proposal.** However, extension of bid validity may be suitably considered by the Tender Inviting Authority, if required, subject to obtaining written confirmation of the contractor/bidder(s) to the effect. If the bidder withdraws the Bid during the period of Bid validity his Earnest Money Deposit will be forfeited.
7. All materials shall be of approved brand in accordance with relevant code of practice and manufacture accordingly and shall be procured and supplied by the agency at their own cost. Authenticated evidence are to be submitted along with challan and test certificate. If required by the Engineer in Charge, further testing from any Government approved Testing laboratory shall have to be conducted by the agency at their own cost.
8. Deleted.
9. Deleted.

#### **PRICE ADJUSTMENT / PRICE PREFERENCE**

10. i) No adjustment of Price or Price Escalation of any kind will be allowed. Adjustment of price (increase or decrease).
- ii) No price preference will be allowed for the work under this NIT.
11. No Mobilization Advance / Secured Advance will be allowed.
12. Prospective applicants note carefully the minimum qualification criteria as mentioned in instruction to bidders before tendering the bids.
13. No Conditional Bid / Tender will be accepted under any circumstances.
13. Deleted.

14. Before uploading tender document through e-filing each page of the tender documents are to be signed by the Bidder/ owner/ partner / authorized signatories having legal authority to do so, failing which the Bid will be treated as informal.
15. The employer reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

The Bidders Net Worth for the last year calculated on the basis of capital, Profit and free reserve available to the firm should be positive.

16. IMPORTANT INFORMATION

- A. Current Schedule of Rates for P.W.D.(Electrical) with effect from 01.11.2017 as well as market rates will be applicable in this Tender including 1% cess.

B. DATE & TIME SCHEDULE

| Sl. No. | PARTICULAR                                                         | DATE & TIME                |
|---------|--------------------------------------------------------------------|----------------------------|
| i)      | Date of uploading of N.I.T and Tender Documents (online)           | 28/11/2025                 |
| ii)     | Documents Sell / download start date (online)                      | 28/11/2025 at 04.00 P.M.   |
| iii)    | Bid Submission Upload Start date (online)                          | 28/11/2025 at 05.00 P.M.   |
| iv)     | Bid Submission Upload End date (online)                            | 18/12/2025 up to 3.00 P.M. |
| v)      | Date & Place for Opening of Technical bid (online) for the Bidders | 19/12/2025 at 3.00 P.M.    |
| vi)     | Date & place for opening of financial proposal                     | To be notified later       |

C: LOCATION OF CRITICAL EVENTS

**Bid Opening: “West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector -V, Saltlake, Kolkata-700091”** Interested bidder may be presented at West Bengal Medical Services Corporation Limited, Swasthya Sathi Building, GN-29, Sector -V, Saltlake, Kolkata-700091 during opening of bid. Managing Director, West Bengal Medical Services Corporation Limited may call open bid /sealed bid after opening of the said bid to obtain the suitable rate further, if it is required. No objection in this respect will be entertained if raised by any bidder present or absent during opening of tender.

17. In case of any unscheduled holiday on the aforesaid dates [Sl. (v)], the next working day will be treated as schedule / prescribed date for the same purpose.
18. The successful Bidder shall have to execute Formal Agreement with Managing Director, West Bengal Medical Services Corporation Limited within 7(Seven) days from the issuance of Provisional Work order.
19. Bank guarantee shall be accepted for the purpose of the security.
20. Deleted.
21. The intending bidder(s) required to quote the rate **(percentage above/below/at par)** over the total estimated cost put to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances.
22. The Bidder has to visit and examine the site of works and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT. The costs for visiting the working site shall be at the bidders own expense.
23. The Working Capital shall not be less than 15% (fifteen) percent of the amount put to tender out of which minimum 10% (ten) percent shall be of the applicant's own resource. [Non Statutory Documents (Financial Statement)]
24. Prospective Bidder shall have to execute the work in such manner so that appropriate service level of the Building under improvement is to be maintained during progress of the work and during **Defect Liability Period of 1(one) Year** for the works from the date of successful completion of the work up to the entire satisfaction of the Engineer in Charge. If any defect / damage is detected during this period as mentioned

above the contractor shall make the same good at his own expense to the satisfaction of the Engineer in Charge or in default the Engineer in Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer in Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the contractor. Security Deposit shall become payable only after expiry of the **Defect Liability Period** after making necessary deduction if applicable.

25. If more than one Bidder quoted same rate and which are found lowest at the time of opening, such similar multiple rates will not be entertained / accepted. Lowest offer will be ascertained by sealed bid amongst the lowest bidder.
26. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered as non- responsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.
27. List of “Technically Qualified Bidders” will be published in the web portal only. Financial Bid will be opened within a short period after such publication. Therefore, Bidders are requested to view the tender status on a regular basis. In case of there be any objection regarding Pre-qualification / list of “Technically Qualified Bidders”, that objection should be lodged to the Managing Director, WBMSCL within 48 hours from the date of publication of list of qualified Agency and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee
28. Before issuance of Letter of Acceptance / Provisional Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect/ manufactured / fabricated, Letter of Acceptance / Provisional Work order will not be issued in favour of the bidder under any circumstances and action will be taken accordingly.
29. In case of Ascertaining of Authority at any stage of application or execution of work, necessary registered Power of Attorney is to be produced.
30. The Earnest Money may be forfeited if:-
  - a) If the Bidder withdraws the Bid during the period of Bid validity.
  - b) In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
  - c) During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other document which were uploaded & digitally signed by the Bidder are incorrect / manufactured / fabricated.
31. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence;-
  - a) Notice Inviting Tender
  - b) Special Terms and Conditions
  - c) Financial Bid
  - d) Schedule of Works

All works covered in the clause appearing hereinafter shall be deemed to form a part of the appropriate item or items of works appearing in the work schedule whether specifically mentioned in any clause or not and the rates quoted shall include all such works unless it is otherwise mentioned that extra payment will be made for particular works.

32. Deleted.
33. Prospective bidders must have sufficient credentials to participate in the tender as per notification of Clause No 3.
34. For any typographical mistake in case of Unit, Rate, Quantity, Amount, any type of nomenclature in items of works/item itself including description etc. whatsoever as stated in BOQ, that can't be claimed during agreement or so. In that case sanctioned estimate will be binding criteria.
35. As per memorandum no. 4608-F(Y) dated.18.07.2018 of Finance Department Govt. of West Bengal, the successful bidder will have to submit Additional Performance Security @10% of the tendered amount, if the

accepted bid value is 80% or less of the estimated amount put to tender. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any Scheduled Bank before issuance of the Work Order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his Earnest Money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc, may be taken. The Bank Guarantee shall have to be valid upto end of the Contract Period and shall be renewed accordingly, if required. The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered/affected by provision of this Additional Performance Security.

36. If the Contractor fails to complete the works within 30(thirty) days from the date of issuing work order, the Corporation shall, without prejudice to other rights and remedies available to the Corporation under the Contract, deduct from the Contract Price, as Liquidated Damages, a sum equivalent to 0.5% per week of delay or part thereof until the date of successful completion of the Works to the satisfaction of Engineer-in-Charge, subject to a maximum of 10% of the total Contract Price. Once the maximum delay has been committed by the Contractor, the Corporation may proceed for termination of the Contract, in accordance with the STC without prejudice to the Corporation's right to terminate the Contract even prior thereto for breach by the Contractor.  
No Liquidated Damages shall be imposed on the Contractor by the Corporation, without giving a reasonable opportunity to the Contractor to explain the reason behind its delay.
37. All batteries as mentioned in the Annexure-I, Section B should be reached in Sealed / Packed condition.
38. All batteries as mentioned in the Annexure-I, Section B to be supplied by the Agency/ vendor at his own risk and including of all applicable taxes, charges, transportation, labour charges etc.
39. WBMSCL may at any time by written instruction vary the quantity by 40% (forty percent) above or 20% (twenty percent) below the original Contract quantity of individual goods at the accepted terms & conditions. The price for the additional quantity of individual goods will be as per the contracted price of this bid.
40. The L-1 bidder has to submit Escalation Matrix (contains 3 nos. mobile no and 3 nos. e-mail ID) to WBMSCL before issuing Work order. If the L-1 bidder change the contact details mentioned in the Escalation Matrix during DLP period, same should be notified to the concerned site Engineers of WBMSCL within 2(two) working days through e-mail.
41. The bidder has to attend breakdown call related to batteries within 72(seventy two) hours from the time of complain lodge by the site engineer of WBMSCL. In case of replacement of defective batteries the bidder have to supply and replace with similar specification, make and quantities of batteries within 7(seven) working days from the date of issuing letter for replacement of batteries by the concerned site engineer of WBMSCL. If bidder fails and found reluctant to attend the breakdown call of the batteries in due time as already mentioned, a penalty amount will be imposed for such incompliance of the breakdown issue @ Rs.500/- per day, maximum to 10% of the total security deposit of the respective SSH. In case of replacement of batteries, if the bidder found reluctant to replace the batteries after 15(fifteen) days from the replacement notification, WBMSCL may procure the batteries by their own arrangement, and the cost for procurement of batteries including taxes, delivery charges etc. will be deducted from the security deposit of the vendor.

**The eligibility of the Bidder will be ascertained on the basis of document submitted / uploaded & digitally signed in support of the minimum criterion as mentioned above. If any document submitted / uploaded by the Bidder is either manufactured or false the eligibility of Bidder will be out rightly rejected at any stage without prejudice and action will be taken as per stipulation of IT Rules in force.**

Sd/-  
Managing Director  
West Bengal Medical Services Corporation Limited

## Payment Schedule

Payment will be made according to B.O.Q.

## INSTRUCTION TO BIDDERS

### SECTION – A

#### *General guidance for e-Tendering*

Instructions/ Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to **<https://etender.wb.nic.in>**. The contractor is to click on the link for e-Tendering site as given on the web portal.
2. Digital Signature certificate (DSC) Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-2 of Guideline to Bidder DSC is given as a USB e-Token.
3. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
4. Participation in more than one work a prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.
5. **Submission of Tenders/General process of submission:** Tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats). A. Technical & Financial proposal: The proposal should contain scanned copies of the following in two covers (folders).

#### **A-1. Statutory Cover file Containing.**

Technical Bid:

- i) Earnest money (EMD) as prescribed in the NIT
- ii) NIT
- iii) Forms (As mentioned in the NIT, Section-B)

Financial Bid:

- iv) The rate will be quoted in the BOQ quoted rate will be encrypted in the B.O.Q. under Financial Bid.

#### **A-2. Non statutory / Technical Documents**

- i. Current Income Tax return (for the assessment year 2024-25), PAN, GST Registration Certificate & Professional Tax receipt challan for the financial year 2024-25
- ii. Valid enlistment renewal certificate
- iii. Registered Deed of partnership Firm
- iv. Trade License from the respective Municipality/Panchayet etc.
- v. Certificate of Registration' from the respective Assistant Registrar of Co – operative Societies (for Regd. Unemployed Engineer's Co – Operative Society Ltd.)
- vi. Requisite Credential Certificate as mention in Clause [2(i)] of this N.I.T.
- vii. Electrical Contractor license and Electrical Supervisory license (Part- 1, 2, & 11)

Note: Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents’ to send the selected documents to Non-Statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

| Sl. No. | Category Name                    | Sub Category Description | Details                                                                                                                                                                                                                                          |
|---------|----------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A.      | CERTIFICATES                     | CERTIFICATES             | Current Income Tax return (for the assessment 2024-25), PAN, GST Registration Certificate & Professional Tax receipt challan for the financial year 2023-24, Electrical Contractor license and Electrical Supervisory license (Part- 1, 2, & 11) |
| B.      | Company Details                  | Company Details – I      | ‘Certificate of Registration’ from the respective Assistant Registrar of Co – operative Societies (for Regd. Unemployed Engineer’s Co – Operative Society Limited).                                                                              |
| C.      | Credential (in applicable cases) | Credential               | 1. Documents of Credential (in the form of work completion certificates and payment certificates) as mentioned in Clause No. [2(i)]                                                                                                              |

**B.Technical proposal**

- i. Opening of Technical proposal: - Technical proposals will be opened by the Managing Director, West Bengal Medical Services Corporation Limited and his authorized representative electronically from the web site stated using their Digital Signature Certificate.
- ii. Intending bidders may remain present if they so desire.

**C.Financial proposal**

- i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ). The contractor is to quote the rate **(percentage above/below/at par)** online through Computer in the space marked for quoting rate in the BOQ and also digitally signed and upload the Schedule of works given in the format of Annexure)
- ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

**PENALTY FOR SUPPRESSION / DISTORTION OF FACTS OR SUBMISSION OF INCORRECT INFORMATION:**

If any tenderer fails to produce the original hard copies of the documents (specially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Opening Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of facts, the Tenderer will be suspended from participating in the tenders on e-Tender platform for 3 (three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, WEST BENGAL MEDICAL SERVICES CORPORATION LIMITED may take appropriate legal action against such tenderer.

**AWARD OF CONTRACT**

The Tender Inviting Authority reserves the right to accept or reject any Tender and to cancel the Tendering process and reject all Tenders at any time and prior to the Award of Contract without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Bidder or Bidders of

the ground for Employer's action.

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/email..

The notification of award will initiate the execution of agreement.

The Agreement in prescribed composite Tender Form will incorporate all agreements between the Tender Accepting Authority and the successful Bidder. All the tender documents including NIT B.O.Q, STC & TF. will be the part of the Contract Documents.

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**Annexure-A**

Construction of DIPHL(District Integrated Public Health Laboratories) at Basirhat District Hospital, Basirhat Health District- HVAC Installation Work.

**NIT Reference No. : WBMSCL/NIT-951/2025, Dated - 21/11/2025**

| Sl. No. | Description of work                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Qty. | Unit | Rate (+ GST & L.W.C.) | Amount (+ GST & L.W.C.) |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|-----------------------|-------------------------|
| 1       | <b>CABINET TYPE CENTRIFUGAL FAN FOR EXHAUST SYSTEM:</b><br>Supplying, installing, testing and commissioning (including the charges for lifting, shifting, scaffolding & all other charges or accessories etc.) of factory built Floor Mounted double skin type Exhaust Units made of 48±2mm thick panels with plenum box made of thickness 0.6 mm GI outside and inside layer with polyurethane foam (PUF) insulation of density 40±2 kg/m3 factory injected between them by injection moulding machine, complete with blower section with blower DIDW forward/backward curved centrifugal fan of static pressure mentioned below, Thermal Break profile, belt drive package with TEFC type VFD drive motor(Additonal 1no. Motor to be supplied of same specification) and VFD(including HMI) Manual bypass motor starter with selector switch suitable for 415 ± 10% volts, 50 Hz, 3 phase and canvass connection , necessary vibration isolation arrangement, complete as per specifications with suitable rating starter in IP--55 MS enclosure complete with suitable rating TP isolator in IP--55 MS enclosure near the units of following capacities: 4400 cfm, FM Type 85 mmwc SP Speed adjustment knob should be provided (Make-Elta/Edgetech/GCS/Kruger/Marathon/Green Heck/FanAir/Crystal/Waves). (Motor make - Marathon/krilosker/ABB/Bharat Bijlee). (VFD Make - ABB/Siemens/L&T/Select).                                                          | 1    | Item | 227250.00             | 227250.00               |
| 2       | <b>AIR CIRCULATION &amp; FRESH AIR SYSTEM:</b> Supplying, installing, testing and commissioning (including the charges for lifting, shifting, scaffolding & all other charges or accessories etc.) of 3600 CFM factory built vertical Floor Mounted double skin TFA type air handling units made of 48±2mm thick panels made of thickness 0.6mm GI outside and inside layer with polyurethane foam (PUF) insulation of density 40±2 kg/m3 factory injected between them by injection moulding machine, complete with blower section with blower DIDW type forward/backward curved centrifugal fan of static pressure 85 mmwc (or as per requirement), 6/8 row deep with minimum 13 FPI, equipped with 10 micron Pre Filter, & Fine Filter with volume control damper at Inlet & Outlet and cowl with bird SS bird screen, aluminium finned copper tubes (tube thickness not less than 0.5mm), Thermal Break profile, belt drive package with TEFC type VFD drive motor (Additonal 1no. Motor to be supplied of same specification), include suitable rating of VFD and a manual bypass starter(Star delta/DOL), suitable for 415 ± 10% volts, 50Hz, 3 phase, A.C supply ,drain connections, stainless steel drain pan with 19mm insulation, mixing box, and canvass connection , necessary vibration isolation arrangement. It Should be consist with SITC of 1no. Condensing unit 3 nos. minimum 10 TR Capacity with Refrugerants R-407C/ R-410A/ R-32/R407C. | 1    | Item | 570852.00             | 570852.00               |

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |    |       |         |          |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-------|---------|----------|
|     | Note: 1. Out of 3 ODU's at a time 2 nos working and 1 no is standby. 2. The bidder have to have provide electrical panel for running the a) 3 nos. condensing unit sequentially through sequential timer/ PLC, b) TFA unit along with VFD and a manual bypass starter(Star delta/DOL) c) EXHAUST SYSTEM along with VFD and a manual bypass starter(Star delta/DOL). 3. The Condensing unit should be interlock with TFA unit in such a way that, a) TFA unit will start before running of condensing unit b) TFA unit will stop after shutdown of condensing unit. 4. AIR CIRCULATION & FRESH AIR SYSTEM Should be interlock with Exhaust System in such a way that, a) AIR CIRCULATION & FRESH AIR SYSTEM will start after Exhaust System b) AIR CIRCULATION & FRESH AIR SYSTEM will stop after Exhaust System. 5. The panel should be run in auto/manual mode. In auto mode entire AIR CIRCULATION & FRESH AIR SYSTEM & Exhaust System should start/stop through digital astronomical time switch. |    |       |         |          |
|     | 6. The panel(indoor/indoor) should front operated, powder coated paint, contain individual cabinet for incoming and outgoing along with suitable rating of circuit breaker(MCCB for incoming, MPCB for outgoing), contactor, TVM, indicating lamp(R,Y,B,On, Off, Trip), door lock, VFD, HMI of each VFD, speed adjustment knob, selector switch, terminal block, earthing arrangement, cable alley, suitable rating of terminal block, PLC, timer, control wiring, provision for remote emergency stop, provision for integration with fire detector panel etc.(TFA Make- Zeco/Edgetech/GCS/Waves).(Condensing Unit make- Bluestar/Hitachi/Carrier/Voltas/Daikin).(Motor make - Marathon/kriolker/ABB/Bharat Bijlee).(VFD & PLC Make - ABB/Siemens/L&T/Select).                                                                                                                                                                                                                                      |    |       |         |          |
| 3   | SITC of MERV-17 0.3 Micron Terminal Hepa Filter (non mini plate type), it will be fitted on Terminal of ducting of Exhaust System. (Make: Cadiilac/Spectrum/ AFI/System Air)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 9  | Each  | 6565.00 | 59085.00 |
| 4   | Supply and fixing of Heater Bank as per requirement with aerostate, thirostate, with panel.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2  | Nos.  | 6585.20 | 13170.40 |
| 5   | Copper refrigeration pipe line for liquid and suction line with hard drawn copper piping with hanging supports & arrangements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |       |         |          |
| A   | Cu.HD Pipes Gas line dia 15.9 mm with 13mm thick nitrile insulation class 'O'.<br>Cu. Pipe Make- Rajco/Mandev/Universal).<br>Insulation Make - (K-Flex/A-Flex/Arma Flex).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 30 | Mtrs. | 348.45  | 10453.50 |
| B   | Cu.HD Pipes Gas line dia 28.6 mm with 13mm thick nitrile insulation class 'O'.<br>Cu. Pipe Make- Rajco/Mandev/Universal).<br>Insulation Make - (K-Flex/A-Flex/Arma Flex).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 30 | Mtrs. | 860.52  | 25815.60 |
| 6   | Supply and fixing of necessary electrical arrangements of Air Conditioning Units, PVC insulated FRLS grade Copper cable for connection between indoor and outdoor units, 1.1 KV grade.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |    |       |         |          |
| (a) | 3 core x 1.5 mm <sup>2</sup> (Make- Approved by EIC).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 25 | Mtrs. | 106.05  | 2651.25  |
| (b) | 4 core x 2.5 mm <sup>2</sup> (Make- Approved by EIC).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 25 | Mtrs. | 116.15  | 2903.75  |
| 7   | Supply & fixing of dia PVC drain pipes with all necessary fittings and hanging arrangements & 6mm nitrile rubber insulation class 'O'.<br>(PVC pipe make - Supreme/Astral/Ashirwad).<br>Insulation Make - (K-Flex/A-Flex/Arma Flex).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |       |         |          |
|     | Dia 32mm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 10 | Mtrs. | 126.25  | 1262.50  |

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |     |         |         |           |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------|---------|-----------|
| 8   | SITC of Site Fabricated G.I Sheet Metal Square Air Duct complete with Angle, Fastner, supports, dampers etc. as per specifications & site requirement. (for Outdoor Ducting)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |     |         |         |           |
| (a) | For 24 SWG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 160 | sq.mtrs | 757.50  | 121200.00 |
| (b) | For 22 SWG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 60  | sq.mtrs | 828.20  | 49692.00  |
| 9   | Supply and fixing of accoustic insulation open cell Class'O' 10mm thik Nitrile Rubber insulation inside Supply Air duct.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 60  | sq.mtrs | 585.80  | 35148.00  |
| 10  | Supply and fixing of thermal insulation closed cell Class'O' 9mm thk Nitrile Rubber insulation with AI Foil Faced Outside Supply Air duct.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 160 | sq.mtrs | 424.20  | 67872.00  |
| 11  | Supplying and erection of thermal insulation on Outdoor Duct with 50mm thick TF quality expanded polysterene slab with suitable adhessive incl. S/F of checken mase wire,with 20mm plaster, neat cememting & scapholding.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 40  | sq.mtrs | 656.50  | 26260.00  |
| 12  | (a) Supply & Fixing of Al. Powder Coated Air Diffuser With VCD. (Duct Bottom Surface Mounted)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 4   | sq.mtrs | 7322.50 | 29290.00  |
|     | (b) Supply & Fixing of Al. Powder Coated Discrete type grill                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 4   | sq.mtrs | 4292.50 | 17170.00  |
| 13  | Supply & Fixing of Fusible Link Fire Damper, Galvanized Steel Sheet with 125 GSM Zink Coated, Certified by CBRI (U-555, 1995), with minimum fire rating not less than 120 min, must be Fusible Link Spring with 74°C Temperature rating.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1   | Each    | 4545.00 | 4545.00   |
| 14  | Providing and fixing fire retardant nonporous double layer flexible connection between IDU, Exhaust, TFA units and duct.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 2   | Nos.    | 757.50  | 1515.00   |
| 15  | SITC of heavy duty anti vibrational pad to protect the system from any kind of unwanted vibration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 20  | Each    | 454.50  | 9090.00   |
| 16  | Febrication of iron Bracket/ platform which consist 75*40*5 mm 'C' channel main support, 50*50*6 mm iron angle for main frame & cross angle support from wall to structure, 25*25*5mm iron angle for safty guarding fram, 25*25*6mm iron angle for making 450mm wide both side platform of out door unit for future maintenance work, it should have the facility to install <b>the Exhaust Unit</b> at middle of the bracket and sufficent space should be maintained both side of the outdoor unit for maintenance work also have suitable angle support between wall & bracket and painting the same incl. drilling holes in each Angle including cutting holes into the wall & grouting the same with (1:1 ½ :3) cement concrete etc. and painting- the drawing of the same will be approved by the EIC.<br>(PWD/SOR Page: 99 Item:1 ) | 200 | Kg      | 121.20  | 24240.00  |
| 17  | Supply & fixing covering the outdoor duct with 3 mm thick ACP board (MAKE- Aludecor/ Urobond or others reputed make) incl. Al. channel & complete with linkages, Adhesive tape to stop air leakage, levers, fittings, supports, all necessary accessories & other items required to make the system complete to cover the outdoor ducts (both return & supply) as per direction of EIC.                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 120 | sq mtrs | 2272.50 | 272700.00 |

|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |       |          |                     |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------|----------|---------------------|
| 18                            | Febrication of iron Bracket/ platform which consist of five nos.<br>10x50 mm 'C' channel as main support, 65*65*6 mm iron angle for main frame & cross angle support from wall to structure, 25*25*5mm iron angle for safty guarding fram, 25*25*6mm iron angle for making 450mm wide both side platform of out door unit for future maintenance work, it should have the facility to install the <b>TFA &amp; Refrigerant Units</b> at middle of the bracket and sufficent space should be maintained both side of the outdoor unit for maintenance work also have suitable angle support between wall & bracket and painting the same incl. drilling holes in each Angle including cutting holes into the wall & grouting the same with (1:1 ½ :3) cement concrete etc. and painting- the drawing of the same will be approved by the EIC. (PWD/SOR Page: 99 Item:1 ) | 420 | Kg    | 121.20   | 50904.00            |
| 19                            | (A)Supply and Delivery of 1.5TR capacity 3-star rated Split AC Machine (Make: O-General-ASGG18CPTB-B(R32)) Similer of Misthubhisi Electric / Daikin, as approved by EIC). Both Condensing and cooling coils should be made of copper tubes, including indoor outdoor unit, refrigeration copper pipe,contral cu cable .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 15  | Nos.  | 54859.15 | 822887.25           |
|                               | (B) Supply and Delivery of 2 TR capacity 3-star rated Split AC Machine (Make: O-General-ASGG24CPTB-B(R32) /Similer of Misthubhisi Electric / Daikin, as approved by EIC)). Both Condensing and cooling coils should be made of copper tubes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 4   | Nos.  | 66759.51 | 267038.05           |
| 20                            | Supply of additional 2.5sqmm 4 core, Cu Cable for indoor to outdoor unit for upto 2TR split AC .<br>Make:- (GLOSTER/Polycab/Havells/RR Kabel/Finolex)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 30  | Mtrs. | 159.76   | 4792.68             |
| 21                            | Supply & Fixing 32mm Drainage pipe of A.C machine                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 200 | fts   | 56.01    | 11202.92            |
| 22                            | Supply of additional refrigeration copper pipe (12.7mm & 6.4mm ) with insulation (Nitrlye Rubber) includig rapping with nitrile tape for normal Split type AC only.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 95  | fts   | 280.07   | 26606.94            |
| 23                            | Supply & Charging of green refrigerent gas (R-410/R-32)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 6   | Kg    | 1013.03  | 6078.18             |
| 24                            | Installation and commissioning charges for 1.5-2 TR capacity Hi wall type Split Air Conditioner with complete inddor unit and outdoor unit installation M.S. Angle, laying & fixing of refrigeration copper pipe with insulation and water drainage pipeline as required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 19  | Nos.  | 2681.55  | 50949.45            |
| 25                            | Febrication of iron Bracket/ platform which consist of three nos. 75*40*5 mm 'C' channel aprox length 1.2mtr. each as main support, three no. angle support from wall to structure with 50*50*6 mm iron angle, 25*25*5mm iron angle for safty guarding fram, 25*6mm iron flat for making 400mm wide platform for future maintenance work, it should have the facility to install <b>one outdoor unit</b> of split AC machine at middle of the bracket and sufficent space should be maintained both side of the outdoor unit for maintenance work also have suitable angle support between wall & bracket and painting the same as per direction of EIC                                                                                                                                                                                                                 | 19  | Item  | 10478.31 | 199087.81           |
| 26                            | Supply & fixing 20/25A plug top for Split AC(PWD/SOR Page: K3 Item:113)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 19  | Nos.  | 145.88   | 2771.65             |
| <b>Total Amount (Rs.)</b>     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |       |          | <b>30,14,484.92</b> |
| <b>Total Amount (say,Rs.)</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |       |          | <b>30,14,485.00</b> |

## SECTION – B

### FORM –I

#### B.1. PRE-QUALIFICATION APPLICATION.

To  
Managing Director,  
West Bengal Medical Services Corporation Limited

Ref: - Tender for \_\_\_\_\_  
\_\_\_\_\_ work \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

N.I.T. No: WBMSCL/NIT-951/2025, Dated – 21/11/2025 of West Bengal Medical Services Corporation Limited

Dear Sir,  
Having examined the Statutory, Non statutory, Instruction to Bidders & NIT documents along with its Agenda & corrigendum, I /we hereby submit all the necessary information and relevant documents for evaluation

The application is made by me / us on behalf of \_\_\_\_\_

In the Capacity \_\_\_\_\_ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith. We are interested in bidding for the work(s) given in Enclosure to this letter.

**We understand that:**

- (a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

**(c) Enclo:- e-Filling:-**

- (d) 1. Statutory Documents.
- (e) 2. Non Statutory Documents.

Date: -

\_\_\_\_\_  
**Signature of applicant including title**  
and capacity in which application is made.

## SECTION – B

### FORM - II

**B.2.**

**Work in progress.**

| Sl. | Name of the work. | Tender No. | Tendered Amount. | % of work Executed. |
|-----|-------------------|------------|------------------|---------------------|
|     |                   |            |                  |                     |
|     |                   |            |                  |                     |
|     |                   |            |                  |                     |

**Work order issued but work not started.**

| Sl. | Name of the work. | Tender No. | Tendered Amount. | Status. |
|-----|-------------------|------------|------------------|---------|
|     |                   |            |                  |         |
|     |                   |            |                  |         |
|     |                   |            |                  |         |

\_\_\_\_\_  
**Signature**

**Date:** -----

\_\_\_\_\_  
**Name of the Firm with Seal.**

## **SECTION – B**

### **FORM- III**

#### **B.3. STRUCTURE AND ORGANISATION.**

**B.3.1. Name of applicant::**\_\_\_\_\_

**B.3.2. Office Address::** \_\_\_\_\_

\_\_\_\_\_

Telephone No.::\_\_\_\_\_

Fax No. ::\_\_\_\_\_

E-mail ID ::\_\_\_\_\_

**B.3.3. Name & address of Bankers::**\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**B.3.4. Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data.**

**Note:** Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

**Date:**

\_\_\_\_\_  
**Signature of applicant.**  
including title and capacity in which application is made.

## FORM – IV

### B.4. EXPERIENCE PROFILE.

**B.4.1. Name of the Firm:** \_\_\_\_\_  
\_\_\_\_\_

**B.4.2. LIST OF PROJECTS COMPLETED THAT ARE SIMILAR IN NATURE TO THE WORKS  
HAVING MORE THAN 40% OF THE PROJECT COST EXECUTED DURING THE LAST FIVE YEARS.**

| Name,<br>Location &<br>nature of<br>work | Deptt.<br>Concern | Engineer-<br>in-<br>Charge | Contract<br>price in<br>Indian Rs. | % of<br>Participation<br>of company | Original Time<br>Schedule |                    | Actual Time Schedule |                    | Reasons for<br>delay in<br>completion<br>(if any) |
|------------------------------------------|-------------------|----------------------------|------------------------------------|-------------------------------------|---------------------------|--------------------|----------------------|--------------------|---------------------------------------------------|
|                                          |                   |                            |                                    |                                     | Start<br>Date             | Completion<br>Date | Start<br>Date        | Completion<br>Date |                                                   |
|                                          |                   |                            |                                    |                                     |                           |                    |                      |                    |                                                   |
|                                          |                   |                            |                                    |                                     |                           |                    |                      |                    |                                                   |
|                                          |                   |                            |                                    |                                     |                           |                    |                      |                    |                                                   |
|                                          |                   |                            |                                    |                                     |                           |                    |                      |                    |                                                   |

Note: a) Certificate from the Employers to be attached

b) Non-disclosure of any information in the Schedule will result in disqualification of the firm.

**Date:**

\_\_\_\_\_  
**Signature of applicant**  
including title and capacity in which application is made.

[Print out in Agency's Letter head & upload the filled proforma with digitally signed as stated below]

**DECLARATION BY THE TENDERER**

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein along with the drawing attached. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed work referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

I/We declare that I/We in the capacity of individual/ as a partner of a firm not debarred in the last financial year.

I/We also agree to procure tools, plants and others as per requirement, at my/our cost required for the work.

Signature of Tenderer

**Date :**

Postal address of the Tenderer

**Name of the Firm with Seal**

**Form 11: BID SECURITY (BANK GUARANTEE) FORM**

[Insert: No Bid Security is requested or The Bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.]

\_\_\_\_\_

[Bank's Name and Address of Issuing Branch or Office]

Beneficiary: \_\_\_\_\_ [Name and Address of WBMSCL]

Date: \_\_\_\_\_

BID GUARANTEE No.: \_\_\_\_\_

We have been informed that [name of the Tenderer] (hereinafter called "the Tendered") has submitted to you its bid dated (hereinafter called "the Bid") for the execution of [name of contract] under Invitation to Bid No. [NIT number] ("the NIT").

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee. At the request of the Tendered, we[name of Bank] hereby irrevocably undertake to pay any sum or sums not exceeding in total an amount of [amount in figures] ([amount in words]) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Tenderer is in breach of its obligation(s) under the bid conditions, because the Tendered:

(a) has withdrawn its Bid during the period of bid validity specified by the Tenderer in the Form of Bid; or

(b) having been notified of the acceptance of its Bid by WBMSCL during the period of bid validity, (i) fails or refuses to execute the Contract Form; or (ii) fails or refuses to furnish the performance security. If required, in accordance with the Instruction to Tenderers.

This guarantee will expire: (a) if the Tenderer is the successful Tenderer, upon our receipt of copies of the contract signed by the Tenderer and the performance security issued to you upon the instruction of the Tenderer; or (b) if the Tenderer is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of your notification to the Tenderer of the name of the successful Tenderer; or (ii) twenty – eight days after the expiration of the Tenderer's Bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

(c) While issuing Bank Guarantee, issuing applicant must mention receiver's details as ICICI Bank IFSC ICIC0001056, Branch Salt Lake Sector 5, in BG text at which SFMS IFIN 760 message to be send by issuing bank, to establish the authenticity of given BG.

\_\_\_\_\_

[Signature]

